



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2020 - 31 MAY 2020

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriol Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

**Dwayne Johnson
Chief Executive**

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Crosby Flood and Coastal Defence Scheme	Mark Shaw mark.shaw@sefton.gov.uk	9
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Revenue and Capital Budget Update 2019/20 - February	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	13
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Capital Strategy 2020/21 to 2024/25	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100	15
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adult Social Care - Residential & Nursing Care Sector To provide an update on the project agreed at September 2019 Cabinet and to make recommendations on proposed next steps.			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2020 Decision due date for Cabinet changed from 09/01/2020 to 06/02/2020. Reason: the findings of the first stage of the project and the associated proposed report are still being considered internally			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Officers and Key Stakeholders.			
Method(s) of Consultation	Meetings and Emails.			
List of Background Documents to be Considered by Decision-maker	Adult Social Care - Residential & Nursing Care Sector			
Contact Officer(s) details	Neil Watson neil.watson@sefton.gov.uk Tel: 0151 934 3744			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	St Teresa's Catholic Infant School - Outcome of Statutory Consultation The governing body of St. Teresa's Catholic Infant School wrote to the Local Authority requesting that a merger with their neighbouring catholic primary school Our Lady of Lourdes Catholic Primary School be considered. At its meeting on 3rd October 2019 Cabinet approved the commencement of the statutory consultation process
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	relating to the future operation of St Teresa's Catholic Infant School via the publication of a consultation paper agreed between the Council and the Archdiocese of Liverpool			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2020 Decision due date for Cabinet changed from 09/01/2020 to 06/02/2020. Reason: To take account of the school holidays over the Christmas period			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Parents and prospective parents of children at the school; school governors; Archdiocese; all Sefton Primary schools; neighbouring local authorities; Member of Parliament			
Method(s) of Consultation	A full statutory consultation is taking place and will close on the 6th December 2019. Details from this consultation will be available to Cabinet for it's meeting on the 9th January 2020			
List of Background Documents to be Considered by Decision-maker	St Teresa's Catholic Infant School - Outcome of Statutory Consultation			
Contact Officer(s) details	Vicky Buchanan vicky.buchanan@sefton.gov.uk Tel: 0151 934 3128			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Cleansing Services Vehicle Fleet Procurement Following approval from Cabinet in April 2019 to undertake a procurement exercise to renew the refuse collection fleet, it was agreed to provide a further report upon completion of the initial procurement process detailing costs, options, and funding proposals.
Decision Maker	Cabinet

Decision Expected	6 Feb 2020 Decision due date for Cabinet changed from 09/01/2020 to 06/02/2020. Reason: internal financial information on next year's budget is currently being assessed. This will allow an informed decision to be made on the make-up of the required vehicle fleet, and therefore the cost			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	A range of vehicle providers across the transport industry			
Method(s) of Consultation	Following initial consultation with a range of providers across the industry, a compliant procurement process has been undertaken via authorised framework agreements for the main vehicle components including lifting mechanisms, vehicle bodies and chassis.			
List of Background Documents to be Considered by Decision-maker	Cleansing Services Vehicle Fleet Procurement			
Contact Officer(s) details	Marie Gosling marie.gosling@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Green Sefton: Golf Driving Ranges Development The report will seek support for the Business Case to develop two driving ranges associated with Bootle Golf Course, and Southport Golf Links			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes

Exempt Report	Open
Wards Affected	All Wards
Scrutiny Committee Area	Regeneration and Skills
Persons/Organisations to be Consulted	Resident Golf Clubs, users and non-users
Method(s) of Consultation	Consultation has been undertaken in meetings with resident clubs at both courses. This has been supported by outline consultation with users at Bootle Golf Club. Both proposals will be subject to further consultation process should they be approved for development and delivery
List of Background Documents to be Considered by Decision-maker	Green Sefton: Golf Driving Ranges Development
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Market Future Options for Southport Market			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2020 Decision due date for Cabinet changed from 05/12/2019 to 06/02/2020. Reason: final design information is still awaited and therefore more time is required to evaluate any potential costs			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Fully exempt (Paragraph 3)			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Officers, public, stakeholders, Cabinet Members			

Method(s) of Consultation	Through Sefton Council's Public Engagement and Consultation Panel
List of Background Documents to be Considered by Decision-maker	Southport Market
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Crosby Flood and Coastal Defence Scheme Sefton Council are developing a business case in partnership with United Utilities and the Environment Agency to secure funding (£15-£20M) to undertake a scheme in Crosby to reduce risks associated with coastal change and surface water flooding. The preferred scenario(s) and funding options will be presented to Cabinet for approval.			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2020 Decision due date for Cabinet changed from 05/12/2019 to 06/02/2020. Reason: The Outline Business Case needs to be agreed with the Environment Agency before the Council confirm the exact scale and scope of the scheme, and therefore the contribution required of the Council			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Blundellsands; Manor; Victoria			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Informal Cabinet; Cabinet Member - Health and Wellbeing; North West Regional Flood and Coastal Committee; Merseyside Strategic Flood Partnership; Sefton Capital Finance Team; Sefton Council Planning Department; Sefton Council - Coast Task Group; and Sefton Council Capital Investment Group			

Method(s) of Consultation	Public consultation covering strategic options was undertaken 15th July to 16th September 2019 as part of the Crosby Coastal Park Vision. A subsequent consultation will run when the planning application is submitted.
List of Background Documents to be Considered by Decision-maker	Crosby Flood and Coastal Defence Scheme
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Ainsdale Neighbourhood Centre To consider proposals associated with the Ainsdale Neighbourhood Centre			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2020 Decision due date for Cabinet changed from 09/01/2020 to 06/02/2020. Reason: to enable further consultations to be undertaken			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt (Paragraphs 3 and 4)			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Growth and Strategic Investment Programme; Strategic Capital Investment Group (SCIG)			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Ainsdale Neighbourhood Centre			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Ethical Business Practices Working Group Final Report To present formally the final report of the Ethical Business Practices Working Group			
Decision Maker	Cabinet Council			
Decision Expected	6 Feb 2020 27 Feb 2020			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Head of Strategic Support; Head of Highways and Public Protection			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Ethical Business Practices Working Group Final Report			
Contact Officer(s) details	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Update 2019/20 - February Budget Monitoring Position for Revenue and Capital (based on December 2019)			
Decision Maker	Cabinet			
Decision Expected	6 Feb 2020			
Key Decision Criteria	Financial	Yes	Community	Yes

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Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Update 2019/20			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Plan 2020/21 – 2022/23 and Council Tax 2020/21 To approve the Revenue and Capital Budget Plan for 2020/21 – 2022/23, including individual budget options, external funding levels and other budget changes.			
Decision Maker	Cabinet Council			
Decision Expected	13 Feb 2020 27 Feb 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			

Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to appropriate consultation – internal and external to the Council (as appropriate).
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Plan 2020/21 – 2022/23 and Council Tax 2020/21
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Capital Strategy 2020/21 to 2024/25 This report sets out the long-term context in which capital expenditure and investment decisions will be made and considers the impact of these decisions on the priorities within the Council's Core Purpose and Framework for Change Programme and the promises made in the 2030 Vision for Sefton.			
Decision Maker	Cabinet Council			
Decision Expected	13 Feb 2020 27 Feb 2020			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Chief Legal and Democratic Officer			
Method(s) of Consultation	Internal consultation with officers.			

List of Background Documents to be Considered by Decision-maker	Capital Strategy 2020/21 to 2024/25
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	The Prudential Code for Capital Finance in Local Authorities - Prudential Indicators 2020/21 This report sets out the prudential indicators for the forthcoming and following years. This will enable the Council to effectively manage its Capital Financing activities, and comply with the CIPFA Prudential Code for Capital Finance in Local Authorities.			
Decision Maker	Cabinet Council			
Decision Expected	13 Feb 2020 27 Feb 2020			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Chief Legal and Democratic Officer			
Method(s) of Consultation	Internal consultation with officers.			
List of Background Documents to be Considered by Decision-maker	The Prudential Code for Capital Finance in Local Authorities - Prudential Indicators 2020/21			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Robustness of the 2020/21 Budget Estimates and the Adequacy of Reserves – Local Government Act 2003 - Section 25</p> <p>To comply with statute, the Chief Financial Officer is required to report to Council prior to the approval of the budget and the setting of the Council Tax, to give assurance that the budget is robust and that there are adequate reserves and balances.</p>			
Decision Maker	<p>Cabinet</p> <p>Council</p>			
Decision Expected	<p>13 Feb 2020</p> <p>27 Feb 2020</p>			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to appropriate consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Robustness of the 2020/21 Budget Estimates and the Adequacy of Reserves – Local Government Act 2003 - Section 25			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Treasury Management Policy and Strategy 2020/21 The Council has adopted CIPFA's Code of Practice on Treasury Management in the Public Services. The Code requires that the Council sets a policy and strategy for the effective operation of the Council's Treasury Management function during the financial year. This report sets out the Treasury Management Policy, Treasury Management Strategy and the Minimum Revenue Provision (MRP) statement for 2020/21.			
Decision Maker	Cabinet Council			
Decision Expected	13 Feb 2020 27 Feb 2020			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Chief Legal and Democratic Officer; Link Asset Services			
Method(s) of Consultation	Internal consultation with officers and external with treasury advisor.			
List of Background Documents to be Considered by Decision-maker	Treasury Management Policy and Strategy 2020/21			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue and Capital Budget Update 2019/20 - March Budget Monitoring Position for Revenue and Capital (based on January 2020)
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Decision Maker	Cabinet			
Decision Expected	5 Mar 2020			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate.			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Revenue and Capital Budget Update 2019/20			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			